



**RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA,
GWALIOR (M.P.)**

No. IPRO/Advt.2nd/2012/ Reg./2371

Dated : January 16th, 2012

Applications on prescribed format are invited for filling vacancies at KVKs

A. POSTS UNDER KRISHI VIGYAN KENDRAS

S. No.	DISCIPLINE	Pay Scale	Programme Assistant (Computer)				
			UR	ST	SC	OBC	Total
1.	Computer	5500-175-9000*	05	-	01	01	07

* Pay Scales (Pre Sixth Pay Commission)

The format of blank application form and detailed information regarding qualifications, experience, terms and conditions, etc. are available at website www.rvskvv.nic.in and can be downloaded and used. Applications complete in all respects together with the application fee of Rs. 400/- (Rs. Four hundred only) and Rs. 200/- (Rs. Two hundred only) for SC/ ST Candidates, in form of Bank Draft in favour of **Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior**, payable at **Gwalior** should reach the Registrar latest by **13th February, 2012**.

Special Notice:- These posts were previously advertised vide No. IPRO/Advt.1st/2010/ Reg./316 on 1st June 2010 and the last date of submitting the application was 20th July 2010. Those who have applied in response to previous advertisement need not apply again. However, if they want to add additional qualification or any other information, they may do so by submitting the same with an application on plain paper alongwith the proof of earlier application and fees deposited.

- Note**
1. The number of vacancies as shown above can increase or decrease. Further, appointments can be made from the existing selection panel for vacancies of similar nature in ICAR or other Schemes approved by the competent authority.
 2. There shall be reservation of 30 percent vacancies in posts in favour of women as per provisions of Madhya Pradesh Civil Services (Mahilaon Ki Niyukti Hetu Veshesh Upbandh) Rules, 1997.
 3. There shall be 6% reservations for visually impaired, hearing impaired and physically challenged persons for vacancies as per M.P.G.A.D. memo No. F.-8-2/ 96/ अ-प्र- dated 30.5.1997.
 4. Reservation shall be provided to SC/ST/OBC/Women/ Handicapped of M.P. as per M.P. Government rules.
 5. The Vishwa Vidyalaya reserves the right to increase/ decrease/not to fill up any of the above posts and/ or not to call any of the applicants for interview.

REGISTRAR

Details of the post of **Programme Assistant (Computer) (post for Krishi Vigyan Kendras)** advertised by the Rajmata Vijayaraje Scindia Krishi Vishwa Vidyalaya, Gwalior vide advertisement No./IPRO/Advt.2nd/2012/Reg/2371, dated 16.01.2012

1. Name of the post : **PROGRAMME ASSISTANT (COMPUTER)**
2. Scale of Pay : Rs.5500-175-9000/-
3. **Qualifications** :

B.C.A. / B.Sc. **or** B.Sc. (Agriculture) **or** B. Tech. (Agricultural Engineering) with P.G.D.C.A. from any recognized University and two years experience in agriculture based data work;

OR

M.C.A. **or** B. Tech. (Computer) **or** M.B.A. / M.Sc./ M.Sc. (Agriculture) with P.G.D.C.A.

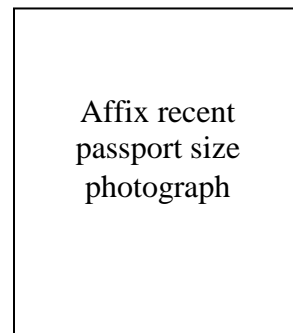
**TERMS AND CONDITIONS FOR APPLICANTS FOR THE POST OF
PROGRAMME ASSISTANT**

1. Knowledge of working in Hindi is essential.
2. The upper age limit for the applicants for appointment shall be 45 years at the entry posts. The Vice –Chancellor can relax the same in special circumstances.
3. The appointment to the post shall be temporary and its further continuation shall be subject to approval by the competent body/ financing agency.
4. The benefit of reservation to the applicants will be available as per provisions contained in the Madhya Pradesh (Lok Seva Anusuchit Jatiyon, Anusuchit Jan Jatiyon Aur Anya Pichhade Vargon Ke Liya Arakshan) Adhiniyam, 1994 and amendment made by the Government of Madhya Pradesh from time to time. The applicants belonging to SC/ ST/ OBC category and claiming benefit of reservation should be a bonafide resident of Madhya Pradesh. The candidature of such applicants shall be considered against the post reserved for SC/ ST/ OBC category provided the caste to which he belongs to has been included in the list of SC/ ST/ OBC notified for M.P. State.
5. There shall be reservation of vacancies in post in favour of women as per provisions on M.P. Civil Services (Mahilyaon Ki Niukyiti haitu Visheash Upbandh) rules 1997 and amendments made from time to time.
6. There shall be reservation for blind, deaf and other physically handicapped persons as per M.P. Government rules and instructions issued from time to time to regulate reservation for above categories.
7. Applicants must have the requisite qualifications and experience on the last date for receipt of applications. Applications not accompanied by application fee or copies of certificates/ degrees, mark-sheets/ transcripts in support of academic qualification and other required documents shall be summarily rejected.
8. The selected candidate shall be governed by the Vishwa Vidyalaya rules and service conditions and shall be paid allowances as fixed and permissible by the Vishwa Vidyalaya from time to time. Higher initial start may be granted to the meritorious candidates as per provisions and Statutes.
9. The posts are exclusively for Krishi Vigyan Kendras.
10. Summary sheet, as per the format supplied along with blank application form, may be prepared and should be submitted in QUADRUPLICATE. It should be prepared with due care as the same will be submitted to the Screening Committee / Selection Committee along with the applications for consideration at the time of interview.
11. Persons already in service must apply through proper channel. However, to avoid delay, advance copy of application may be submitted so as to reach the Registrar in time i.e. 13th February, 2012.
12. The candidates should enclose complete list of their publications along with reprints of three best publications.
13. Applications, complete in all respects, should reach the Registrar latest by the prescribed date for submission of applications i.e. 13th February 2012.
14. The candidates shall be required to present themselves, if called for interview. The SC/ ST/ OBCs candidates will be allowed traveling allowance as per rules of the M.P. State Govt.
15. The Vishwa Vidyalaya reserves the right to increase/ decrease or not to fill in the posts and / or not to call any of the applicants for interview.
16. Canvassing in any form and / or bringing any influence, directly or indirectly, will be a disqualification.
17. If the number of applicants for seeking employment is more, then screening committee of the Vishwa Vidyalaya shall recommend the criteria for short listing the candidates on merit to the appropriate authority.
18. For each post separate application should be submitted with application fee (non-refundable in any case).
19. The Vishwa Vidyalaya will not be responsible for any postal delay.

REGISTRAR

RAJMATA VIJAYARAJE SCINDIA KRISHI VISHWA VIDYALAYA,
GWALIOR (M.P.)

(Details of application fee)	
Bank Draft No.	
Amount	
Date	



APPLICATION FORM

- Name of the post :.....
(with discipline)
Scale of pay Rs. :.....
- Advertisement No..... Item No.....
- Category applied for : (Unreserved/ /SC/ ST/ OBC/ Handicap/ Woman)
1. Name in full : Dr./ Mr./ Mrs./ Miss
(in block letters)
 2. Address :
(i) Present address (for correspondence)
.....
(ii) Permanent home address
.....
 3. Date of birth Age
(according to Matriculation Certificate)
 4. Nationality
 5. Place of birth (with name of District and State)
.....
 6. (a) Mother tongue
(b) Other language(s) which the applicant can speak, read and write fluently.....
.....
 7. Whether belongs to SC/ ST/ OBC.....
(In support, please enclose a certificate from authorised Issuing Officer)
 8. School from which the applicant passed the High School or Higher Secondary or an equivalent examination and Colleges at which educated:

S.No.	Name of School and College	Year of joining	Year of leaving

10. (a) Scholarships, Fellowships or Medals won with details (Please add separate sheet if the space below is insufficient)

- (b) Honours/Awards, etc. with details

11. Any position or authority held or distinctions (other than scholarships) gained in extra-curricular activities, including games, sports, NCC, NSS, Hostel Warden ship, etc.

12. Experience :- Teaching, Research, Extension, Field Work or any other, (Please describe each of the experience separately and in detail with its duration with dates. Please add separate sheet if the space below is insufficient)

13. Publications, if any, with their titles, Please list your publications in bibliographic form. They should be classified into Scientific papers, Extension publications, Popular articles, Books and Manuals. etc. (Please add separate sheet if the space below is insufficient, Reprints of papers be enclosed with the application) :

14. Present position :

Name of Post	Address of present employer	Date of appointment	Pay and scale of pay at the time of appointment	Present pay and scale of pay	Date of next increment

15. Appointments, other than the present one, so far held, if any (Please add separate sheet if the space below is insufficient):

Name of the post	Name and address of employer	Duration of appointment with dates	Salary and scale of pay	Reason for leaving the post

16. Membership of Societies/Bodies, if any

17. Name of not less than two persons copies of whose testimonials are to be attached. (Originals to be produced at the time of interview)

- (1)
 (2)
 (3)

18. Name and address of two persons to whom reference may be made :
 (1)
 (2)
19. Additional Remarks, if any
20. Minimum pay acceptable for the post applied for.....

DECLARATION

I declare that the entries made in this form are true and correct to the best of my knowledge and belief.

Place
 Date

Signature of the candidate

REMARKS OF THE PRESENT EMPLOYER

(In the case of those who are already in service)

The applicant Shri / Ku. / Smt is holding a permanent/temporary post ofin the scale of payfrom..... and his/ her present basic pay is Rs. P.M. His/ Her application is forwarded and he/ she will be relieved in case he/ she is selected for the post applied for.

Date
 Place

Signature
 Designation of Officer
 (with official seal)

SUMMARY SHEET

(To be prepared and submitted in QUADRUPLICATE (in 4 copies) in the format given below.
No enclosures are to be attached to this sheet)

1. Name of the applicant :.....
2. Date of Birth :.....
3. Whether belonging to SC/ST/ OBC?
If yes, mention name of the Caste/.....
Tribe/ Backward Class
4. Examination Passed:.....

Examination	Name of the Degree/ Diploma	Name of Univ. or other examining body	% of marks/OCGA	Division	Year of passing	Subject (Major)
High School						
Higher Secondary/ Intermediate/ Pre-University						
Bachelor's Degree						
Master's Degree						
Doctorate Degree						
Any other examination						

5. Position held, so far :

Name of the post	Name and address of employer	Duration of appointment with dates

6. Number of publications :

	Published	Accepted
i. Scientific papers
ii. Extension publication
iii. Popular articles
iv. Books & Manuals

Date :

SIGNATURE OF THE CANDIDATE

ADDITIONAL INFORMATION

- 1. Name of the applicant :.....
- 2. Name of the post applied for, specifying the discipline. :.....
- 3. Item No. :.....
- 4. Category applied for : (Unreserved/ /SC/ ST/ OBC/ Handicap/ Woman)
- 5. (a)Are you a bonafide resident of Madhya Pradesh :.....
(b)If yes state the place of residence
 - (i) Village/Town/City :.....
 - (ii) Tahsil :.....
 - (iii) District :.....

(Please furnish a certificate from the officer/ authority and on the form as prescribed by the Govt. of Madhya Pradesh)

- 6. (a) Are you a member of Scheduled Caste or Scheduled Tribe or Other Backward Classes, which have been included in the lists of SC/ST/OBCs notified for Madhya Pradesh ? :.....
(b) If yes, please give the name of the caste or tribe or backward class and in support thereof, please furnish a certificate from the Office r/ Authority and on the form as prescribed by the Govt. of Madhya Pradesh. :.....
- 7. (a) Father's name :.....
(b) Address :.....
(c) Occupation :.....

(If expired, state his last address and occupation before death) :.....

- 8. Title of Thesis :.....
(a) Master's degree :.....
(b) Doctorate degree :.....

Place :

Signature of the candidate

Date :